

POLICY NAME

Work Health and Safety Policy

POLICY NUMBER

WFD 001

DATE ADOPTED

1 January 2014

COUNCIL MINUTE NUMBER

Adopted by the General Manager

ECM NUMBER

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POLICY TYPE

Organisational

REVIEW DATE

Under Review

RESPONSIBLE DEPARTMENT

Workforce Development

RELATED DOCUMENTS

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Purpose

This policy outlines the responsibilities of all stakeholders in meeting Council's standards and guidelines in relation to Work Health and Safety.

Policy Statement

Penrith City Council in consultation with its employees will establish and maintain a safe and healthy workplace for employees, volunteers and contractors (stakeholders) that meet PCC standards and legal requirements.

Scope

This policy applies to all councillors, staff, contractors and customers of Penrith City Council.

PENRITH CITY COUNCIL WORK HEALTH AND SAFETY POLICY

POLICY STATEMENT

Penrith City Council (PCC) in consultation with its employees will establish and maintain a safe and healthy workplace for employees, volunteers and contractors (stakeholders) that meet PCC standards and legal requirements.

This Policy will apply consistently in all PCC locations, controlled entities and Council activities.

By following the Systems Procedures that are outlined in the Work Health and Safety & Injury Management (WHS&IM) System, PCC will strive for best practise in accordance with the provisions of the *Work Health and Safety Act* and Regulations by:

- Ensuring that this Policy and associated procedures are consistent with the PCC workplace and health and safety risks.
- Ensuring that an appropriate Injury Management Policy is implemented.
- Managing hazards to identify assess and control risks and measuring the effectiveness of follow up action.
- Establishing measurable objectives and targets for work health & safety to monitor continuous improvement aimed at eliminating work related illness and injury.
- Complying with all relevant statutory and other requirements placed on PCC.
- Providing training, instruction, leadership and supervision of our stakeholders to enable them to work safely.
- Ensuring that all stakeholders are aware of their responsibility to take reasonable care for their own and other peoples well being.
- Implementing an appropriate consultation process to ensure that all stakeholders are involved in the work health and safety decision making process.
- Ensuring the dissemination of work health and safety information to all stakeholders.
- Recognising that the implementation and review of Work Health and Safety Management Systems (WHSMS) processes involves shared responsibilities and a team approach.

The Council has a responsibility to ensure that resources are provided for the development, implementation and review of the WHS Program. In this context PCC recognises that the health, safety and welfare of its employees is an integral part of the long-term success of the Council.



Alan Stoneham
General Manager
Penrith City Council
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